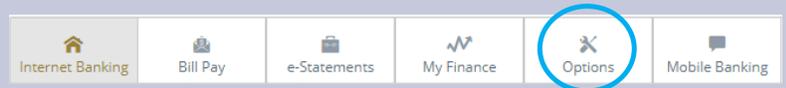


Setting up ACH Alerts

Step 1: Log into your Internet Banking account.

Step 2: Click on *Options*.



Step 3: After clicking options, a second menu bar will appear. Click on *Alerts*.



Step 4: After clicking Alerts, a third menu bar will appear. Click on *Events*.



Step 5: Click the *Email* option for the *Receiving Incoming ACH Credits* and then click *Submit*.

A screenshot of the 'Edit Event Alerts' form. The form is titled 'Edit Event Alerts' and has a question mark icon. It is divided into two columns. Each column has a header 'Alert Type:' and 'When the following occurs:'. The first column lists alert types: Receiving Incoming Wires, Receiving Incoming ACH Credits, Receiving Incoming ACH Debits, Insufficient Funds (NSF), Statements or Notices, Maturing Loans, Maturing CD's, and Transfers Failed - NSF. The second column lists alert types: Transfers Expired, Transfers Failed - Restricted, Transfers Deleted - Closed Act, Expiring Transfers, Email Address Change, Mobile Number Change, and Password Changes. Each alert type has two radio buttons: 'Email' and 'Login'. The 'Email' radio button for 'Receiving Incoming ACH Credits' is selected and circled in blue.